**INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA  
(pursuant to Article 13 of Regulation (EU) 2016/679)**

Pursuant to Article 13 of Regulation (EU) 2016/679 (GDPR) and Legislative Decree 196/2003 as amended, IUSS School for Advanced Studies (hereinafter “IUSS”), as the Data Controller, informs students interested in participating in international mobility calls about how their personal data will be processed.

**1. Data Controller**

The Data Controller is the IUSS School for Advanced Studies, represented by the Rector (Piazza della Vittoria no. 15, 27100 Pavia – Certified Email: diram@pec-iusspavia.it).

IUSS has appointed a Data Protection Officer (same address – Tel. +39 0382375876 – Email: dpo@iusspavia.it – Certified Email: diram@pec-iusspavia.it).

**2. Purpose and Legal Basis of Processing**

Personal data collected will be processed solely for the following purposes:

* Creation of a student network within the EFC network through the sharing of mobility experiences and useful contacts, accessible only to those who request access by writing to mobility@iusspavia.it, and with the prior consent of the IUSS student who owns the relevant document, through a protected shared drive;
* Communications and networking among students involved in mobility programs, subject to the student’s explicit authorization.

The legal basis for the processing is the performance of a task carried out in the public interest pursuant to Article 6(1)(e) of the GDPR. Any consent for contact information sharing for networking purposes is voluntary under Article 6(1)(a) of the GDPR.

**3. Types of Data Processed**

The following personal data may be processed:

* Personal and contact details;
* Academic degree;
* General description of the topics addressed during the mobility.

**4. Methods of Processing and Data Access**

Data collection follows the principles of relevance, completeness, and non-excessiveness relative to the purposes for which they are processed. The data is processed in compliance with the principles of lawfulness, fairness, and transparency (Art. 5 GDPR), mainly through electronic and telematic tools designed to store and manage the data while ensuring security and maximum confidentiality. Data may also be processed on paper.

Access to the network will occur only through a shared drive accessible exclusively to IUSS doctoral students and will not be public. Contact information will be visible only to authorized users and only with the data subject’s consent.

Personal data may be disclosed, as required by EU or national laws or regulations, to judicial authorities and other public administrations for institutional purposes, and to other public bodies when required (e.g., for checks under Presidential Decree 445/2000).

Compliance with current regulations on transparency and mandatory publication of data and documents will be maintained. Rankings will be published in accordance with applicable legislation.

**5. Nature of Data Provision and Consequences of Refusal**

Consent to the sharing of contact information (email and/or telephone) for networking purposes is **optional**, and refusal by selected participants will **not** affect participation in mobility programs.

**6. Data Retention**

The duration of data retention is determined according to the necessity of processing. Retention periods generally depend on legal obligations and document retention regulations. Data related to rankings or minutes will be retained indefinitely. All data will be stored in accordance with regulations on the retention of administrative documentation.

**7. Data Subject Rights**

Data subjects have the right to request access to, rectification or deletion of, or restriction of the processing of their personal data, and to object to its processing (Articles 15 et seq. of the GDPR). Requests must be submitted in writing to IUSS School for Advanced Studies – Piazza della Vittoria no. 15, 27100 Pavia – Certified Email: diram@pec-iusspavia.it, or to the Data Protection Officer at dpo@iusspavia.it.

Data subjects who believe their personal data is being processed in violation of the GDPR have the right to lodge a complaint with the Supervisory Authority (Art. 77 GDPR) or take legal action (Art. 79 GDPR).

**CONSENT DECLARATION**

I, the undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
born on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, residing in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
IUSS Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
Enrolled in:

* PhD Program at IUSS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Regarding the international mobility period funded by EFC carried out in the year \_\_\_\_ (from \_\_\_\_ to \_\_\_\_\_) at  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
hereby declare that I have read the above information notice and:

**AUTHORIZE**

The IUSS School for Advanced Studies, without time limitations, to:

* Publish, in full or in part, the extended version of the general description of the topics covered during the mobility experience that I have written, on the project repository and, if deemed useful, on the School’s institutional channels (website, social media, newsletters, promotional material, etc.), for the purpose of informing and promoting academic and mobility activities;

**I ALSO:**

* **AUTHORIZE**
* **DO NOT AUTHORIZE**

the sharing of my name and institutional email address with students who may be interested in participating in similar initiatives in the future, to facilitate contact and exchange of information about the mobility experience;

**I FURTHER DECLARE**

* That I am aware that the published text will be exactly the version I submitted, without any modifications or edits by IUSS School staff, and I therefore assume full and sole responsibility for its contents;
* That I understand this authorization is granted free of charge, and that I may revoke my consent at any time by submitting a written notice to the School.

**Place and Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_