



**IUSS**

Scuola Universitaria Superiore Pavia

**GENERAL REGULATIONS  
OF IUSS UNIVERSITY SCHOOL FOR ADVANCED STUDIES**

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## **Art. 1 (Subject and definitions)**

1. These general regulations ("regulations") govern the general organization, the methods of election, establishment and operation of the Bodies of the IUSS University School.
2. These general regulations implement the statutory provisions and are subject to the control provided for by art. 6, paragraph 9, of Law no. 168.
3. Pursuant to these regulations, we mean:
  - a) by Ministry, the Ministry of University and Research;
  - b) by School, IUSS University School;
  - c) by ministerial decrees, the decrees issued pursuant to and according to the procedures set out in art. 17, paragraph 95, of the Law 15 May 1997, n. 127 and subsequent amendments;
  - d) by students, the students of ordinary courses and the students of research doctorate courses;
  - e) by students, the students of master's degree courses, master's courses and advanced training and continuing education courses;
  - f) unless otherwise specified, professors and researchers of the School mean full professors and researchers in service at the School, contract professors and professors and researchers from other universities who carry out teaching and research activities at the School on an agreement stipulated pursuant to the art. 6, paragraph 11, of the law of 30 December 2010, n. 240;
  - g) by training activity: any activity organized or planned by the School in order to ensure the cultural training of pupils / students in view of the achievement of the training objectives (teaching, supplementary teaching activities, seminars, exercises, etc.);
  - h) by training objectives: the set of knowledge, skills and competences, in terms of expected learning outcomes, which characterize the cultural profile of teaching, or other training activity, to the achievement of which it is aimed.

## **CHAPTER I.**

### **GENERAL PROVISIONS**

## **Art. 2 (Organization)**

1. IUSS School is divided into academic structures called Classes.
2. The School also provides research centers, laboratories and administrative and support structures.
3. The School may provide for the establishment of a Doctoral School.

**TITLE I****TEACHING AND TRAINING ACTIVITIES****Art. 3 (Education)**

1. Pursuant to art. 24 of the Statute, the School promotes and organizes training activities, which ensure high quality of studies, according to the following types:

- a) Ordinary courses for students enrolled in degree courses, master's or single-cycle degree courses of the University of Pavia and affiliated university institutions;
- b) PhD courses.

2. The School can also activate:

- a) highly scientific qualification master's degree courses in collaboration with one or more university institutions, through the stipulation of specific agreements;
- b) First and second level university masters, also in collaboration with one or more accredited and recognized university institutions and university colleges of merit;
- c) other courses including advanced training courses, permanent training courses, short courses and seminars, also in collaboration with one or more university institutions, accredited and recognized university colleges of merit or other public or private entities, in compliance with current legislation.

3. The School determines the residential character required for its training activities, according to the purposes dictated by the Statute.

**Art. 4 (Academic qualifications)**

1. For the training activities referred to in the previous art. 3, the School can issue the following qualifications:

- license diploma;
- Bachelor's degree diploma;
- Master's degree diploma;
- Ph.D. degree (Ph.D.);
- joint master's degree;
- first and second level specialization master diploma;
- certificates for the other training courses activated.

2. The qualifications are awarded following a final exam, aimed at verifying the achievement of the objectives to which the training activity is aimed.

**Art. 5 (Pupils and Students of the School)**

1. The following are students of the School pursuant to art. 27 of the Statute:

- a. those enrolled in ordinary courses;
- b. those enrolled in PhD courses.



2. Students of the School are:

- a. those enrolled in degree courses activated by the School in agreement with one or more university institutions pursuant to art. 24 of the Statute;
- b. those enrolled in first and second level Masters, in other advanced training courses, permanent training, short courses and seminars, also in collaboration with Italian and foreign universities and/or other public or private bodies.

## **Art. 6 (Regulations of training activities)**

1. In accordance with and in compliance with current legislation and the provisions contained in these Regulations, the educational activities of the School are governed by the Didactic Regulations of the School and by the specific Regulations approved by the Academic Senate, subject to the opinion of the Class Councils.

## **TITLE II**

### **ORGANIZATION**

#### **CHAPTER I**

#### **ACADEMIC STRUCTURES**

### **Art. 7 (Establishment of a Class)**

1. The Academic Senate decides on the establishment, modification and termination of the Academic Structures.
2. Each Class includes one or more areas of research and training whose interaction is considered scientifically and didactically profitable and organizes and coordinates the related activities. The professors and researchers who carry out their activities in the research areas of the Class belong to the Class. The lower numerical limit for the constitution of a Class is foreseen in 10 first and second-tier professors, also in agreement, and type b researchers.

Classes that for any reason fall below the threshold of 10 members will be brought to the attention of the Academic Senate for any measures that the Body deems useful to adopt.

### **Art. 8 (Class Councils: functions and responsibilities)**

1. The Class Councils perform the functions recognized to them by art. 19 of the Statute and other internal sources of the School.
2. The Class Councils also:
  - a) they express their opinion on the proposals to modify the internal sources of the School, to the extent of their competence;
  - b) submit proposals and express opinions on:



- strategic orientation plan of the School;
  - three-year planning document.
- c) approve the participation of professors in the Academic Body of PhDs with administrative headquarters in other universities.

3. The Class Councils also have consultative or propositional functions on:

- scientific and didactic agreements and collaboration proposals;
- the establishment of research centers and laboratories and the appointment of their respective directors.

### **Art. 9 (Composition of the Class Council)**

1. The composition of the Class Councils is governed by art. 19 paragraph 3 of the Statute.
2. The Class Council meets in a restricted composition:
  - to full and associate professors and permanent researchers and type B researchers, pursuant to art. 24, paragraph 3 of Law no. 240/2010 for proposals for the call of type B researchers, pursuant to art. 24, paragraph 3 of Law no. 240/2010;
  - to full professors and associates for proposals to call second-tier teachers;
  - to ordinary teachers only for proposals for the call of first-tier teachers. In this case, if the Head of the Class is not a full professor, the Dean of the Class will assume his functions.
3. The election of the representatives of researchers, fellows and students is governed by the Electoral Regulations, approved by the Academic Senate.

### **Art. 10 (The Head: functions and responsibilities)**

1. The Head performs the functions recognized to him/her by art. 18 of the Statute and other internal sources of the School.
2. The Head also:
  - a. proposes the internal distribution of economic resources to the Class Council and supervises their correct and efficient management;
  - b. verifies the fulfillment of teaching obligations by professors;
  - c. expresses an opinion to the Rector regarding the granting of the expected leave and leave of absence to teachers and researchers;
  - d. expresses an opinion to the Rector for the purpose of authorizing external assignments;
  - e. exercises control over the activities, to allow the achievement of the objectives set and ensures the timely transmission of the data and information necessary for the monitoring of teaching and research activities by the governing and control bodies of the School according to the procedures established by the same;
  - f. exercises any other function provided by the internal sources of the School.

3. The Deans of the Classes jointly propose the composition of the competition commission for admission to ordinary courses for appointment by the Rector.
4. The Head of the Class has the right to invite subjects who participate in the teaching and research activities of the School to the Board meetings, without the right to vote.

#### **Art. 11 (Election of the Head)**

1. The Dean is elected by secret ballot by the respective Class Council, by an absolute majority of the members, usually amongst first-tier professors or, failing that, amongst second-tier professors, with full-time commitment to the academic structure.
2. The Head is appointed by decree of the Rector and remains in office for three academic years.
3. The session for the election is convened by the Dean of first-tier professors at least ten days before the end of the mandate. In the convocation, the Dean indicates the time and the list of the active and passive electorate. During the session there is a discussion about the availability and the programs; at the end of the discussion, voting takes place.
4. The electoral operations are carried out by a three-member commission composed of the Dean who chairs it and two members designated by the Class Councils from among their members.
5. Elections are valid if at least two thirds of those entitled to participate have participated. The one who has obtained the highest number of validly expressed votes is elected. In the event of a tie in the number of votes, the one who has the greatest seniority in the role is elected and, with the same seniority in the role, the oldest in age.
6. Based on the outcome of the ballot, the Dean announces the results of the vote.
7. Any complaints or appeals must reach the Rector who will decide on the point within three days of the announcement of the outcome of the vote.

#### **Art. 12 (The Deputy Head)**

1. The Deputy Head collaborates with the Head for the management of the Class and replaces him/her in his/her functions in case of impediment, absence or early resignation.
2. The Deputy Head is appointed by the Head, he/she remains in office until the end of the Head's mandate, unless otherwise specified in the appointment deed, which in any case cannot go beyond that of the Head.

#### **Art. 13 (Research centers and laboratories)**

1. Within the Classes, the School activates Research Centers and laboratories, with the primary purposes of encouraging the development of research, coordinating and promoting scientific activity, integrating educational and training courses. Research centers and laboratories are the headquarters of the School's scientific activity and can also be activated in collaboration with other research and higher education institutions.





2. The constitution of a Center or a Laboratory is deliberated by the Academic Senate, having heard the competent Class Council and having heard the Board of Directors and Supervisory Board with regard to questions of economic and managerial compatibility.
3. The Director of the Research Center or of the Laboratory is appointed by the Academic Senate, on the proposal of the Class Council, from among the teachers of the School belonging to the Class.
4. The structure, bodies and the functioning of these centers and laboratories are governed by specific regulations approved by the Academic Senate.

## **CHAPTER II**

### **ADMINISTRATIVE AND SUPPORT STRUCTURES**

#### **Art. 14 (Administrative organization)**

1. The administrative organization, the definition of management and responsibility centers and the determination of their degree of autonomy are governed by the regulation for Administration, Finance and Accounting and in compliance with the accounting principles referred to in Law 240/2010 .
2. The organizational structure of the School, approved by the Academic Senate and the Board of Directors and Supervisory Board on the proposal of the Director General, is represented by a general organization chart with the relative hierarchical and functional relationships.

## **CHAPTER III**

### **GOVERNMENT BODIES AND PROGRAMMING TOOLS**

#### **Art. 15 (Activities of Government Bodies)**

1. The activity of the government bodies, pursuant to the Law of 7 August 1990, n. 241 and subsequent amendments, informs itself by the principles of economy, effectiveness, impartiality, publicity and transparency according to the procedures provided for by the law and other provisions governing individual proceedings, as well as by the principles of the community legal system.

#### **Art. 16 (Strategic orientation plan)**

1. In accordance with art. 7 of the Statute, the School adopts a Strategic Orientation Plan with which it defines the lines of development for a multi-year period with reference to the evolution of the cultural, social, economic, educational and scientific context, nationally and internationally. It must be taken into account in the preparation of the Three-year Program.
2. The Strategic Orientation Plan is approved by the Academic Senate on the proposal of the Rector, after consulting the Advisory Board, the Class Councils and the Board of Directors and Supervisory Board with regard to issues of economic and managerial compatibility.

### **Art. 17 (Three-year Program)**

1. The School bases its management on a three-year program adopted each year in implementation of the Strategic Orientation Plan.
2. The three-year program is approved by the Academic Senate on the proposal of the Rector, after consultation with the Class Councils and subject to the mandatory non-binding opinion of the Governing and Supervisory Council.
3. The Academic Senate is responsible for monitoring the implementation of the three-year program and the annual verification of the objectives achieved.
4. The Rector, also on the proposal of the Class Councils, can propose any changes to the Three-year Program to the Academic Senate.

### **Art. 18 (Internal sources)**

1. The School, in compliance with current legislation and the Statute, issues regulations, manuals and guidelines.
2. The regulations are of a general nature in relation to the area to which they refer.
3. The manuals and guidelines contain implementation rules for specific sectors within the scope of the provisions contained in the regulations.

### **Art. 19 (Methods of approval of internal sources)**

1. The regulations of the School are approved by an absolute majority of the members:
  - a) by the Board of Directors and Supervisory Board, as regards the regulation for Administration, Finance and Accounting and for the other relevant regulations indicated in the Statute;
  - b) by the Academic Senate, as regards the general regulations, the didactic regulations, the research and teaching regulations as well as any other regulations other than those provided for in the previous letter.
2. The regulation for the Administration, Finance and Accounting is approved by an absolute majority of the members of the Governing and Supervisory Board, subject to the opinion of the Academic Senate and is issued by decree of the Rector once the procedure referred to in art. 6, paragraph 9, Law 168/1989 is undertaken.
3. The manuals and guidelines are approved by the Academic Senate, with the exception of those relating to economic-managerial aspects which are approved by the Governing and Supervisory Council, and issued by Rector's decree or determined by the Director General according to their respective competences.
4. The manuals, guidelines and related additions and/or changes, enter into force the day after the date of publication in the School Register, unless they provide otherwise.
5. The sources approved pursuant to the preceding paragraphs are published in the School Register.

**Section I.****THE RECTOR****Art. 20 (Functions and responsibilities of the Rector)**

1. The Rector has the legal representation of the School, exercises the functions established by the Statute and those entrusted to him/her by law and other internal sources.

**Art. 21 (Elections of the Rector)**

1. At least ninety days before the expiry of the mandate of the Rector in office, the Dean of full professors, with his/her own decree published in the School Register, calls the elections for the renewal of the position.

2. The Electoral Regulations of the School govern:

- methods and time of the convocation of the electoral body;
- methods and time of the designation of the electoral body;
- quorum for the validity of the vote;
- the majorities necessary for the election;
- incompatibilities and any obligations subsequent to the election.

3. The active electorate is composed as required by art. 9, paragraph 4, of the Statute.

**Art. 22 (Deputy Rector and delegates)**

1. To carry out his/her mandate, the Rector, pursuant to art. 9, paragraph 5, of the Statute, may make use of a Deputy Rector chosen from among full-time full-time professors, who also assists him/her by assuming delegated responsibilities in sectors of activity and replaces him/her in his functions in case of impediment, absence or early resignation.

2. The office of Deputy Rector is incompatible with the office of Class Dean.

3. The Deputy Rector, pursuant to art. 9 of the Statute, remains in office for three years without prejudice to the right of the Rector to revoke the post.

4. The Rector pursuant to art. 9, paragraph 6, of the Statute, may also appoint one or more delegated Deputy Rectors.

5. Each delegate carries out the tasks subject to delegation as a rule until the Rector's mandate expires, unless otherwise specified in the appointment deed, which in any case cannot go beyond that of the Rector. By Rector's decree, the delegation can be revoked in advance.

### **Art. 23 (Replacement of the Rector)**

1. In the event of early termination of the mandate of Rector for any reason, the Dean of full professors with his/her own decree published in the School Register, promptly calls new elections to be held within two months.
2. In the period between the end of the mandate and the appointment of the new Rector, the relative functions are carried out by the Dean of full-time full professors.

## **Section II**

### **THE ACADEMIC SENATE**

#### **Art. 24 (Functions and competences of the Academic Senate)**

1. The Academic Senate exercises the functions recognized to it by art. 10 of the Statute, the law and the internal sources of the School.
2. The Senate also:
  - approves the strategic orientation plan;
  - approves the proposals formulated by the Classes regarding the establishment, activation, modification or cancellation of research doctorate courses, master's and single-cycle master's degrees and first and second-level university master's courses and higher continuing education courses;
  - decides the sanctions, on the Rector's proposal, for the violations of the Code of Ethics which do not fall within the competence of the Discipline Board;
  - approves the establishment of the research centers on the proposal of the relevant Class;
  - approves the establishment of laboratories on the proposal of the relevant Class;
  - appoints the President of the Single Guarantee Committee;
  - expresses an opinion on the approval of the annual and three-year budget and the final account;
  - expresses an opinion on the appointment of the Director General;
  - expresses an opinion on supplementary collective bargaining for technical-administrative staff;
  - activates and takes care of the evaluation processes of teaching and research staff according to the provisions of current legislation;
  - exercises disciplinary power over students;
  - expresses himself/herself on the topics submitted for his/her examination by the Rector.

#### **Art. 25 (Election of representatives in the Academic Senate)**

1. At least thirty days of the expiry of the mandate of the representatives in office, or within thirty days of early termination for any cause, where it is not possible to scroll the ranking due to lack of elected representatives, the Rector, by his/her own decree published in the Register of the School, announces the elections for the renewal of the positions.
2. The elections are governed by specific regulations of the School.

### **Art. 26 (Presidency and secretariat of the Academic Senate)**

1. The Academic Senate is chaired by the Rector of the School. In the event of an impediment, absence, or in the event that the latter is in a situation of incompatibility, the Academic Senate is chaired by the first-tier or, failing that, the second-tier Professor, more long-serving in the role.
2. The functions of Secretary are exercised by the Director General or his/her delegate.

## **Section III**

### **DIRECTIVE AND SUPERVISORY BOARD**

#### **Art. 27 (Functions and responsibilities of the Board of Directors and Supervisory Board)**

1. The Board of Directors and Supervisory Board exercises the functions recognized to it by art. 11 of the Statute, the law and the internal sources of the School.
2. The Board of Directors and Supervisory Board also performs the following functions:
  - express an opinion on the amendments to the Articles of Association;
  - deliberate, if requested by the Academic Senate, with regard to agreements, conventions and memoranda of understanding of general interest or of collaboration that provide for financial charges, as well as deeds relating to real rights over real estate;
  - define the general criteria for financial aids to third parties and for the determination of tariffs, fees and similar charges to be borne by third parties;
  - deliberate, after obtaining the opinion of the Academic Senate, on the subject of supplementary collective bargaining for technical-administrative staff.

## **Section IV**

### **OTHER BODIES**

#### **Art. 28 (The Board of Auditors - Functions and responsibilities)**

1. The Board of Auditors exercises the functions recognized to it by current legislation and by the regulations for the Administration, Finance and Accounting of the School.
2. The functioning of the Board of Auditors is governed by specific regulations or guidelines approved by the Board of Directors and Supervisory Board.

#### **Art. 29 (Evaluation Unit)**

1. The Evaluation Unit is composed in accordance with the provisions of article 13 of the Statute.
2. The Evaluation Unit is the body of the School which has the task of analyzing and verifying the quality and effectiveness of the teaching and research activity and the evaluation of the relative

structures and staff, verifying, with suitable ways, the correct use of public resources, impartiality and good performance.

3. The members are appointed by the Academic Senate.

4. The functioning of the Evaluation Unit is governed by specific regulations approved by the Academic Senate.

### **Art. 30 (Disciplinary Board)**

1. The Disciplinary Board is composed in accordance with the provisions of art. 23 of the Statute.

2. The Disciplinary Board carries out disciplinary control activities on teachers and researchers and operates according to the principle of peer judgment, in compliance with cross-examination.

3. The initiation of the procedure is the responsibility of the Rector who exercises it within the times and in the manner provided for by art. 10 L. 240/2010 and subsequent amendments.

### **Art. 31 (Advisory Board)**

1. The Advisory Board ("AB") is a consultancy body of the Academic Senate regarding the strategic development themes of the School. In particular, it carries out consultative functions aimed at identifying strategic lines of development in the scientific and training fields, at intensifying relations with the business world and with institutions and international relations aimed at favoring research and the mobility of teachers and pupils/students.

2. The AB is composed and appointed in accordance with the provisions of art. 16 of the Statute; the members thus designated choose the President from among themselves.

3. The mandate of the members of the AB lasts four years.

4. Each year the AB submits to the Rector of the School, who acts as President of the Academic Senate, a report on the activity carried out.

### **Art. 32 (Board of Colleges)**

1. The Board of Colleges, established pursuant to art. 15 of the Statute to create a strong institutional link between the School and the university colleges, carries out consultative and propositional functions for the Academic Senate.

2. The composition and functions performed by the Board of Colleges are governed by art. 15 of the Statute.

**Section V****DIRECTOR GENERAL****Art. 33 (The Director General)**

1. The Director General performs the functions provided for by art. 14 of the Statute.
2. He/She is responsible for the legitimacy of the deliberations of the Academic Senate and of the Board of Directors and of the Supervisory Board as far as it is concerned, unless these are adopted, against him/her with a reasoned opinion. To this end, he/she is required to formulate legitimacy findings regarding the resolutions that are about to be adopted and of which he/she is aware.

**CHAPTER IV****GOVERNMENT BODIES AND ACADEMIC STRUCTURES:****COMMON RULES OF OPERATION****Art. 34 (Scope of application)**

1. Except for what is provided for by the individual regulations governing the functioning of the bodies and the Regulations for the functioning of the School's Bodies, this Chapter applies to the governing bodies, Commissions and academic structures of the IUSS School.

**Art. 35 (Calendar of sessions)**

1. The Governing Bodies, Commissions and academic structures meet, in ordinary session, according to a deliberated calendar in compliance with the provisions of the Regulations for the functioning of the School's bodies or of the single specific regulation.
2. The Collegial Bodies governed herein may be summoned, in extraordinary session, when:
  - a. the President of the Body involved believes that urgent circumstances and/or the progress of the management of the School require it;
  - b. at least one third of the members make a justified written request to the President of the body.

**Art. 36 (Powers of the President of the Body)**

1. The President of the body:
  - a. convenes and chairs the body, setting the agenda for the session;
  - b. riconosce la validità della seduta e la dichiara aperta, rinviandola in caso contrario;
  - c. with the consent of the members, may withdraw the items on the agenda at the beginning of the session and may propose to change the order of discussion;
  - d. may introduce new items to the agenda as long as the members of the body are in agreement at the time of the decision;

- e. directs and moderates the proceedings and declares the discussion closed when he believes that the matter has been adequately debated and in any case once it has been verified that all the interested parties have intervened on the matter;
- f. puts the resolution proposals to the vote and proclaims, at the end of the voting, the outcome of the same;
- g. signs the minutes together with the secretary.

### **Art. 37 (Convocation and agenda)**

1. The convocation indicates the day, place and time of the meeting as well as the agenda.
2. The proposal of one or more items to be included on the agenda can be made by each of the members by means of a request sent to the President of the body before the session and according to the procedures established by the Operating Regulations.
3. The Operating Regulations provide for the procedures for convening and presenting the items on the agenda.
4. The President of the body provides, according to the agenda, to make any communications known to the members on which the discussion does not open.

### **Art. 38 (Validity and minutes of the sessions)**

1. The meetings of the Bodies can be held electronically in accordance with the provisions of the Operating Regulations. The meeting is considered to be held in the place where the President is located, or in the event of his/her absence from the office, the place where the secretary is located.
2. The sessions of the body are reserved unless the President decides otherwise.
3. The meetings of the body are valid if all the members have been duly convened, in accordance with the provisions of the Statute and these regulations, and if at least half plus one of them are present, this quorum must exist for the entire duration. of the session.
4. Verification of the existence of a quorum is possible at any time, even upon request. If, following the verification, the quorum is not found, the President suspends the session for no more than thirty minutes, at the end of which he/she renews the appeal and, if the absence of the quorum persists, updates the session.
5. The procedures for preparing and approving the minutes of the meeting are governed by the operating regulations.
8. The resolutions of the meetings are public, without prejudice to the protection of confidentiality provided for by current legislation. Communication within and outside the School is ensured of the content of the resolutions.





## **Art. 39 (Resolutions)**

1. Resolutions are adopted by a majority of those taking part in the vote, except in cases where the national legislation, the Statute and the regulations of the School establish a qualified majority; they are immediately effective. In the event of a tie, the vote of the President of the body prevails. Abstentions are considered for the purposes of the quorum.
2. In the case of a clear or declared private interest, the bearer of the interest is not counted towards the achievement of the quorum.
3. Each member may submit amendments, motions and alternative proposals to the proposed resolutions presented by the President of the body. It may also request the inclusion in the minutes of statements regarding the topic under discussion.
4. In the case of amendments on proposed resolutions, the vote takes place, in order, on the proposed amendments and therefore on the entire text. The President orders the order of amendments.

## **Art. 40 (Adoption of an emergency measure)**

1. In cases of particular urgency, where the contingent circumstances do not allow the holding of an ordinary session, not even electronically, of the competent governing body, the President of the collegiate body, the Commission or the Academic Structure, as required by 'art. 20, paragraph 2, letter i) of the Statute, provides with its own emergency measure, which will be submitted for ratification in the immediately following ordinary session of the collegiate body.

## **Art. 41 (Voting procedures)**

1. Voting of the bodies takes place by show of hands, by roll call or tacitly, unless one of those present requests that it be done by express vote.
2. Voting involving the elections of people, elections by ballot paper as well as other resolutions for which the secrecy of the vote is requested by the President of the body or by the majority of those present are carried out by secret ballot.

## **TITLE III**

### **ELECTORAL RULES**

## **Art. 42 (General principle)**

1. The electoral operations called within the School for the election of the representatives of the students in the Academic Senate, in the Class Council and in the Evaluation Unit, as well as for the election of the elective members of the Academic Senate of the Disciplinary College and of the Rector are governed by the Electoral Regulations of the School.
2. The Regulations referred to in the previous paragraph are approved by the Academic Senate.

#### **Art. 43 (Vote)**

1. In order to encourage maximum participation, the School can conduct elections through electronic voting which allows the voter to vote through a networked station via a special web interface. The possibility remains for the School to hold elections without resorting to telematic methods. The decree calling for elections or the convocation of the collegiate body indicates the methods of voting.
2. The phases and rules of electronic voting are contained in the Electoral Regulations approved by the Academic Senate.
3. The elections may be held non-telematically by means of voting expressions on paper.

#### **Art. 44 (Quorum for the validity of the elections)**

1. The elections for the designation of elective representatives in the collegial bodies provided for by the internal sources of the School, unless otherwise indicated in these regulations or in other regulations, are valid if at least one fifth of the entitled persons participated.
2. In the event that representatives belonging to different categories must be elected in the same electoral round, albeit in the same body, the quorum of validity referred to in paragraph 1 must be understood as referring to each elective category.
3. In the event that the quorum of validity is not reached for two consecutive electoral rounds, the Rector by his/her own decree published in the School Register, in calling new elections, may provide for a different quorum for the purposes of the validity of the same.

#### **Art. 45 (Mandate and replacements)**

1. Unless otherwise provided, the elected are appointed by decree of the Rector, published in the School Register, and remain in office in accordance with the provisions of the Statute and regulations.
2. In case of renunciation of the appointment, or resignation from office, or transfer to another location, or resignation from service, or any other cause of forfeiture, the elected is replaced with the first of the non-elected of the same operation electoral. Failing that, supplementary elections are called and those elected remain in office for the end of their mandate.

#### **Art. 46 (Terms of electoral proceedings)**

1. Where extraordinary and objective reasons of urgency occur, the terms provided for in these regulations, with the exception of those provided for in the matter of complaints, may be reduced by Rector's Decree.
2. All the terms of this regulation are authorizing, except those expressly indicated as peremptory.

**Art. 47 (General referral rule)**

1. For anything not expressly provided for by the aforementioned provisions or by the regulations of the specific School, please refer to the Statute, the university regulations and the national legislation.
2. The provisions contained in this Title are also applicable to the functioning of other bodies which have not provided themselves with autonomous regulation.

**TITLE IV**

**FINAL PROVISIONS**

**Art. 48 (Approval and entry into force)**

1. Il presente regolamento e le sue successive modifiche ed integrazioni, approvato ai sensi dell'art. 10 dello Statuto, entra in vigore il giorno successivo alla sua pubblicazione nell'Albo della Scuola, una volta esperita la procedura prevista dall'art. 6, co 9, L. 168/1989.
1. These regulations and their subsequent amendments and additions, approved pursuant to art. 10 of the Statute, enter into force the day after their publication in the School Register, once the procedure provided for by art. 6, co 9, Law 168/1989 is undertaken.