



**IUSS**

Scuola Universitaria Superiore Pavia

**Decree no. 9 of 25 January 2018**

***The official and legally binding of the regulations is the one in Italian. This document is for informational purposes only and cannot be used for legal purposes.***

**THE RECTOR**

**HAVING REGARD TO** law no. 168 of 9 May 1989, and in particular to Article 6;

**HAVING REGARD TO** law no. 240/2010, and subsequent amendments and integrations thereof;

**HAVING REGARD TO** Ministerial Decree no. 635 of 8 August 2016 with which the general policy and objectives of the university planning system for the three-year period 2016–2018 were defined, and in particular objective B of Article 4 regarding the “Modernization of study and research environments, innovation of educational methodologies”, according to which the same may be interpreted by the universities through, inter alia, the implementation of federation projects with other universities or with bodies and institutions operating in the research and/or the higher education sectors, including technical institutes, pursuant to Article 3 of Law 240/2010;

**HAVING REGARD TO** the Triennial Programme of the **University School for Advanced Studies IUSS Pavia**, hereinafter IUSS, 2016–2018 sent to the Ministry of Education, Universities and Research (MIUR) within the terms indicated by uploading it to the relevant institutional website, with which IUSS has programmed the unification of the Board of Governors with the Sant’Anna School of Advanced Studies, hereinafter Sant’Anna and the Scuola Superiore Normale, hereinafter Scuola Normale, with a special section on federation;

**HAVING REGARD TO** Ministerial Decree no. 264 of 12 May 2017 with which, having evaluated the programmes of Italian universities formulated in the three year period 2016–2018, including the programmes submitted by IUSS, Sant’Anna and the Scuola Normale, the funds required for the implementation of the federation were granted, pursuant to the cited Ministerial Decree no. 635;

**HAVING REGARD TO** the IUSS Academic Senate resolution of 19 September 2017 with which changes and additions to its Statute were approved, deliberation no. 165 of 10 October 2017 of the Scuola Sant’Anna Academic Senate with which changes and additions to its Statute were approved and deliberation no. 124 of 9 October 2017 of the Board of Governors of the Scuola Normale with which changes and additions to its Statute were approved;

**HAVING REGARD TO** the Note of 2 November 2017 with which the Rector of IUSS, the Rector of the Sant’Anna and the Director of the Scuola Normale proceeded to send, jointly with the MIUR, the revised statutes, together with the deliberations made in this respect by the respective bodies, for the purposes of ministerial controls to be carried out pursuant to Article 3, paragraph 4 of Law no. 240 of 30 December 2010, (hereinafter Law no. 240/2010) on the federation project within the framework of the procedures provided for by the aforementioned Ministerial Decree no. 635, and on the respective statutes pursuant to Article 6, paragraph 9 of Law no. 168 of 9 May 1989 (hereinafter Law no. 168/1989);



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**HAVING REGARD TO** Note no. 2363 of 30 November 2017 of the MIUR Directorate-General for the programming, coordination and financing of higher education institutions, with which comments were made with regard to the text of the proposal for the amendment of the Statute sent by IUSS;

**HAVING REGARD TO** the resolution of the IUSS Academic Senate of 15 December 2017 with which the additional changes were approved to its Statute, incorporating the comments made by the MIUR, deliberation no. 240 of 19 December 2017 of the Academic Senate of Sant'Anna with which the additional changes were approved to its Statute incorporating the comments made by the MIUR and deliberation no. 153 of 12 December 2017 of the Board of Governors of the Scuola Normale with which the additional changes to its Statute were approved incorporating the comments made by the MIUR;

**HAVING REGARD TO** the Note of 22 December 2017 with which the Rector of IUSS, the Rector of Sant'Anna and the Director of the Scuola Normale proceeded to send, jointly with the MIUR, the revised statutes, together with the deliberations adopted in this regard by the respective bodies;

**HAVING REGARD TO** Note no. 95 dated 19 January 2018 of the MIUR Directorate General for programming, coordination and financing of higher educational institutions, with which "note is taken of the positive changes made, nulla osta is declared for the publication of the three statutes in the Official Journal of the Italian Republic, on condition that the transitional arrangements contained in Article 55, paragraph 10 of the Scuola Normale Superiore Statute, Article 57, paragraph 2 of the Sant'Anna Statute and Article 58 of the IUSS Pavia Statute are reformulated before publication, as follows: "Activation of postgraduate degree courses in the sciences with at least one of the federated universities (...) is on the condition of the duration of the federation and the provision for this possibility in the implementing decree referred to in Article 1 paragraph 2 of Law no. 240/2010";

**HAVING REGARD TO** the notification to the Academic Senate of 24.01.2017;

**HAVING REGARD TO** the current IUSS Statute, published in the Official Journal – general series – no. 69 of 24 March 2015, and in particular Article 51;

**CONSIDERING** that a revision of the IUSS Statute will have to be provided for, in accordance with the resolution of the Academic Senate of 15 December 2017;

**THEREFORE**, in agreement with the other federated universities, complying with the content of the MIUR Note no. 95 of 19 January 2018;

## **DECREES**

- to approve the amendment of Article 58 of the Statute, in order to incorporate the ministerial note referred to in the premise;
- to adopt the amendments to the text of the Statute, all of which have been inserted in Annex A.



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The statutory changes enacted with this decree will enter into force on the 15th day following its publication in the Official Journal of the Italian Republic.

This decree is published in the online IUSS Official Register.

Pavia, 25 January 2018

**THE RECTOR**

**(Professor Michele Emilio Massimo Di Francesco)**

Translation of the official Italian Statute



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## **ANNEX A**

### **THE STATUTE OF THE UNIVERSITY SCHOOL FOR ADVANCED STUDIES IUSS PAVIA**

#### **PREAMBLE**

The University School for Advanced Studies IUSS Pavia was established with the Programme Agreement, signed on 19th February 1997 between the Ministry of Universities and Research and the University of Pavia. This Agreement provided for the experimentation in Pavia of high-level courses aimed at integrating undergraduate and postgraduate university studies and pursuing specific objectives through the creation of a consortium of the University of Pavia, Collegio Borromeo, the Collegio Ghislieri, the Collegio Santa Caterina, the Collegio Nuovo and EDiSU (the Institution for the Right to University Study). The Ministerial Decree of 8 July 2005 established IUSS as a University School for Advanced Studies with a special statute.

#### **TITLE I**

#### **GENERAL PRINCIPLES**

##### Article 1 (The School)

1. IUSS is a public institution of higher education and research with a special statute and it may use, in its external and internal relations, the name University School for Advanced Studies IUSS Pavia, for brevity IUSS.
2. IUSS is divided into two academic structures: the Department of Humanities and Life Sciences, and the Department of Science, Technology and Society.
3. IUSS has legal status and didactic, scientific, organizational, managerial, administrative, financial and accounting autonomy, and realizes its autonomy through the Statute and the internal regulations.
4. In accordance with its public function, IUSS is secular and pluralist, and guarantees respect for the principles of freedom of expression, teaching and research.
5. IUSS ensures the full implementation of the principle of equal opportunities in employment and study.
6. Pursuant to Article 3 of Law no. 240/2010, Ministerial Decree no. 635 of 8 August 2016 and Ministerial Decree no. 264 of 12 May 2017, IUSS is federated with the Pisa Sant'Anna School of Advanced Studies, hereinafter referred to as Scuola Sant'Anna, and with the Pisa Scuola Normale Superiore, hereinafter referred to as Scuola Normale, which is also a superior graduate school with a special statute, without prejudice to the legal, scientific, management and administrative autonomy of each university.

##### Article 2 (Objectives)

1. In recognizing human capital as the main resource for the development of a country, IUSS proposes to contribute to the full development of particularly talented young people, offering



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them advanced university training that enhances skills, as well as interdisciplinary opportunities for scientific and cultural enrichment. IUSS also aims to contribute to the advancement of knowledge in the sciences and humanities, providing young people with training in research techniques and the opportunity to develop their own research programmes.

2. IUSS, for the above reasons, promotes an environment with strong links between higher education and research, and considers the latter to be a prerequisite in ensuring the quality and effectiveness of education. This interaction should be taken into account also for the purposes of identification of new teaching programmes.

3. IUSS, in pursuing its objectives, operates in close synergy with all the components of the Pavia and Lombard university system. IUSS promotes collaboration with the University of Pavia, the Pavia university colleges and the EDISU (Institute for the Right to University Study) and affiliated colleges. With this orientation IUSS intends to consolidate Pavia's position as a place of study that particularly appeals to young people from all over Italy and from abroad.

### Article 3 (Headquarters)

1. IUSS has its legal head office in Pavia.
2. IUSS may establish other scientific and teaching centres in Italy and abroad, in collaboration with public and private parties.

### Article 4 (Courses and Qualifications Awarded)

1. For the achievement of its teaching objectives IUSS organizes:
  - a) undergraduate courses for students enrolled in Bachelor's degree courses, Master's degree courses or single-cycle degree courses at the University of Pavia or other educational institutions affiliated with IUSS;
  - b) Doctor of Philosophy courses.
2. It may also activate:
  - a) within the framework of the Federation and pursuant to Article 1 paragraph 6, advanced degree courses with at least one of the federated universities and/or with at least one Italian or foreign university, through the stipulation of appropriate agreements;
  - b) first and second level Master's degrees, also in collaboration with other Italian and foreign universities;
  - c) other advanced courses, lifelong learning, short courses and seminars, including the ones in collaboration with Italian and foreign universities and/or other public or private parties.
3. The courses are governed by the academic regulations and by specific regulations approved by the Academic Senate.
4. IUSS may award prizes and scholarships to students who enrol in the courses.
5. IUSS, in accordance with its objective to identify and cultivate talent, may establish university and professional training orientation courses.



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## Article 5 (Admission)

1. Admission to IUSS courses is based on merit and it is open to citizens of all countries, through a public selection procedure, in accordance with the regulations approved by the Academic Senate.
2. Selection is intended to ensure the high-level of preparation, talent, motivation and potential for cultural and professional development of the candidates.

## Article 6 (Scientific Research)

1. IUSS organizes its research activities – carried out both internally and externally – on the basis of special agreements. It establishes and promotes research centres and laboratories. Research centres and laboratories are the main locations for IUSS scientific activities, supporting postgraduate training activities.
2. IUSS promotes basic and applied research and encourages participation in research projects in its fields of interest, implemented both in Italy and abroad, including collaborations with universities and educational and research institutes, both Italian and foreign, public or private.
3. IUSS may grant scholarships and research grants for the development of scientific research activities.

## Article 7 (Institutional Participation of Colleges)

1. IUSS recognizes the particular formative role of university colleges and has realized its own advanced form of institutional participation for Pavia colleges in its teaching and research, considering this participation to be a distinctive feature of IUSS, within the framework of Italian University School for Advanced Studies. Thanks to this collaboration, IUSS also provides suitable college accommodation for its teaching and research activities, as well as organizing cultural and educational activities with the colleges.
2. Since the foundation of IUSS, participating institutions have included: Almo Collegio Borromeo, Collegio Ghislieri, Collegio Nuovo – Fondazione Sandra e Enea Mattei, Fondazione Collegio Universitario S. Caterina da Siena and EDiSU (Institution for the Right to University Study).
3. IUSS, in its regulations, has defined the possible modalities of participation of other university colleges, after receiving the opinion of the Board of Colleges.

## Article 8 (Internationalization)

1. IUSS promotes international participation in the implementation of scientific, cultural and teaching activities, encouraging the mobility of teaching staff and students, and participation in international projects and research groups.
2. To this end IUSS may stipulate inter-university collaboration agreements that provide for the establishment of courses and joint research programmes.

## Article 9 (External Collaborations)

1. IUSS, for the achievement of its institutional purposes, may activate collaborations with public and private parties, Italian and foreign, through contracts, agreements and conventions.
2. IUSS, for the execution of activities instrumental to the achievement of its institutional purposes – subject to the limits and in accordance with the manner permitted by legislation in force – may



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set up, participate in or take advantage of foundations, associations or other public or private associations.

3. IUSS staff may be assigned to these structures if positions are available.

#### Article 10 (Relationship with the Territory)

1. IUSS, within the context of its objectives and specific competences, collaborates with local administrations, institutions and authorities for the social, economic and cultural development of the territory. Special attention will be given to the dissemination of knowledge and initiatives for technology transfer, including by supporting spin-off and start up activities. In establishing development plans, IUSS will contribute to the Pavia and Lombard university system as a national and international centre of competence in specific sectors of advanced research.

#### Article 11 (Awards and Honours)

1. IUSS may give prizes and confer honours and awards on people who have distinguished themselves and made significant contributions to the scientific, cultural, social or professional sectors.

#### Article 12 (Collaboration with Former Students)

1. IUSS encourages relationships with former students in order to promote and maintain relationships between former students, between the latter and IUSS and support IUSS teaching and research initiatives.

#### Article 13 (Cultural and Sporting Activities)

1. IUSS encourages educational activities managed by the students themselves in the fields of culture and cultural exchanges, sport and leisure activities, including through associations and committees.

2. IUSS promotes staff cultural, sport and recreational activities, through staff associations and with bodies and associations operating in these areas.

#### Article 14 (Principles of Administration and Management)

1. IUSS bases its administration and management on the principles of transparency, economy, efficiency, effectiveness, simplification, advertising and equal opportunities.

2. IUSS management and operations ensure different levels of autonomy and responsibility for the structures and the quality of services within a common framework defined by the Board of Governors.

3. In accordance with the general principle of separation of the guidance and management functions, the governing bodies define the objectives and programmes to be implemented, issue general directives, verify the correspondence between management results and the general directives provided; whereas, the managers are responsible for financial, technical and administrative management in implementing the directives laid down by the governing bodies.

4. IUSS adopts its own financial and accounting system, pursuant to Article 7 of Law no. 168 of 9 May 1989 and subsequent modifications and integrations, based on an analytical accounting





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method in compliance with the requirements of Law no. 240 of 30 December 2010 and subsequent ministerial provisions.

#### Article 15 (Sources of Funding and Assets)

1. Sources of IUSS funding include:

- a) state and other public and private body funding;
- b) contributions, donations and gifts from natural and legal persons, public and private, national and international, including for prizes, scholarships and the promotion of cultural and research activities;
- c) other sources such as the proceeds of contracts, conventions and activities, income, revenue and sale of assets.

2. For its institutional activities IUSS uses and maintains:

- a) real estate that it owns;
- b) real estate granted in use by the state and other public bodies, including free-of-charge and perpetual usufruct;
- c) technical equipment, scientific collections, the library and archive collection, either owned by IUSS or at its disposal;
- d) intangible assets (industrial patents and intellectual property rights, concessions, licences and other similar rights) owned by IUSS or produced within the context of their research activities.

#### Article 16 (Financial Year and Accounting)

1. The financial year begins on 1st of January and ends on 31st of December of each year.

2. Within this period the Board of Governors approves the budget, and the final accounts for the financial year before 30th April of the following year. Approval of the annual accounts may take place before 30th June, if necessary.

### **TITLE II**

#### **SOURCES OF REGULATIONS AND PROGRAMMING TOOLS**

#### Article 17 (Programming Tools)

1. IUSS adopts a strategic orientation plan with which the lines of development for a period of a number of years are defined with reference to the evolution of the cultural, social, economic, educational and scientific context, at a national and international level.

2. In implementing the strategic orientation plan IUSS bases its management on a three-year programme, pursuant to legislation in force.

3. IUSS, with the strategic orientation plan, defines its strategic development guidelines, priority fields of interest within the research and training framework, the institutional partnerships to be activated with public and private parties, building and equipment needs, teaching staff, researchers and technical and administrative staff, and anything else necessary for the best use of financial resources and activities.





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4. The strategic orientation plan is approved by the Academic Senate upon the Rector's recommendation, having sort the opinion of the Department councils and the Board of Governors with regard to financial and management suitability.
5. The triennial programme is approved by the Board of Governors upon the recommendation of the Rector, having sort the opinion of the Academic Senate and the department councils.
6. The Board of Governors is responsible for monitoring the implementation of the strategic orientation plan and the three-year programme, and the annual verification of the objectives achieved.
7. The Rector, including upon solicitation/request by the Academic Senate and the department councils, may propose changes to the triennial programme to the Board of Governors and to the Academic Senate, including upon solicitation/request by the Board of Governors and the department councils, and any changes to the strategic orientation plan.

#### Article 18 (Internal Sources)

1. IUSS, in compliance with legislation in force and this Statute, may adopt regulations, manuals and disciplinary proceedings.
2. IUSS regulations are approved and modified by an absolute majority of members:
  - a) of the Board of Governors, according to the regulations for administration and accounting, and to other regulations provided for by the law or this Statute;
  - b) of the Academic Senate, according to the general regulations, the research and teaching regulations and any regulations additional to those provided for in the previous point.
3. Regulations containing matters pertaining to the Board of Governors and matters pertaining to the Academic Senate are approved in the same complete text by both bodies.
4. The manuals and disciplinary proceedings contain implementation regulations for specific areas of the regulatory provisions and are issued by the Rector or by the Head of the Administration in accordance with their respective competences.

### **TITLE III**

#### **IUSS OFFICES AND BODIES**

#### Article 19 (IUSS Offices and Bodies)

1. The following are IUSS officers and bodies, within the meaning of Article 2, paragraph 1 a) of Law 240/2010:
  - a) the Rector;
  - B) the Academic Senate;
  - c) the Federated Board of Governors ;
  - d) the Federated Board of Auditors;
  - e) the Federated Evaluation Committee;
  - f) the Head of the Administration

The statutory bodies are:



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- g) the Board of Colleges;
- h) the Advisory Board.

#### Article 20 (The Rector)

1. The Rector represents IUSS to all effects and ensures cultural and organizational autonomy. He is responsible for the overall performance of IUSS and the pursuit of its objectives.
2. He exercises all the powers conferred on him by this Statute and the regulations, as well as the general and special regulations regarding university rectors. In particular, the Rector:
  - a) is the legal representative of IUSS;
  - b) carries out the management, organization and coordination of scientific and training activities;
  - c) ensures the achievement of IUSS objectives in accordance with the criteria of quality and in compliance with the principles of effectiveness, efficiency, transparency and promotion of merit, and equal opportunities;
  - d) convenes and presides over the Academic Senate;
  - e) proposes the appointment of the Head of the Administration to the Board of Governors, after having consulted the Academic Senate;
  - f) ensures links with the Pavia system of university colleges;
  - g) awards degrees and qualifications;
  - h) stipulates the agreements and contracts for which he is responsible;
  - i) assumes, in cases of urgency, the measures for which the governing bodies are responsible, submitting them to the same for ratification at the next meeting;
  - j) ensures compliance with the regulations governing the functions and tasks of the professors, researchers and managers;
  - k) issues the Statute, regulations and calls for applications to IUSS courses;
  - l) proposes the IUSS strategic orientation plan, taking into account the proposals and opinions of the Board of Governors and of the department councils;
  - m) proposes the IUSS triennial programme, taking account of the proposals and opinions of the Academic Senate and the department councils;
  - n) proposes the budget and the final accounts;
  - o) sets the guidelines of the strategic orientation plan and the annual programme of activities;
  - p) ensures internal and external communication of IUSS activities, through the most suitable instruments;
  - q) oversees disciplinary proceedings, entrusting them to the Disciplinary Board. In the case of disciplinary measures that do not exceed an official reprimand he may provide for their implementation;
  - r) oversees observance of the IUSS Code of Ethics and reports violations to the Academic Senate, proposing appropriate measures in respect of the specific regulation and the provisions of Article 23, paragraph 1, m);



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- s) exercises all the scientific, teaching and disciplinary powers conferred by this Statute and the regulations, as well as by the general and special regulations regarding the applicable of university regulations;
- t) proposes the members of the Advisory Board, within his area of responsibility, to the Academic Senate.

#### Article 21 (Election of the Rector)

1. The Rector is elected from among the tenured full professors at Italian universities and superior graduate schools with a special statute, with at least six years of service before retirement. The following have the right to vote:

- a) full and associate professors, researchers with a contract for an indefinite period of time;
- b) the representative of the Board of Colleges in the Academic Senate;
- c) the rectors of the federated universities;
- d) researchers referred to in Article 24 of Law 240/2010;
- e) the technical and administrative staff;
- f) the students of undergraduate and postgraduate courses.

Voters referred to in points a), b) and c) have a vote which counts one unit. The votes of the others with the right to vote are transformed into an equivalent number of votes in the following manner:

- a collectively expressed vote by researchers referred to in Article 24 of Law 240/2010 will be equal to 15% of expressible votes equal to 1, and will be rounded down;
- a collectively expressed vote by technical and administrative personnel will be equal to 15% of expressible votes equal to 1, and will be rounded down;
- a collectively expressed vote by students will be equal to 15% of expressible votes equal to 1, and will be rounded down;

In any case, the vote of each individual voter may not be worth more than one unit.

2. The Rector is proclaimed elected by the Head of Department and is appointed by the ministry responsible with a decree. The position of Rector lasts for six years and is not renewable. During the mandate, the Rector has to be full-time.

3. The method of election is defined by the regulations of the Academic Senate, which also governs the procedures for the submission of candidatures.

4. The Academic Senate, with a majority of two thirds of its members, may propose to the electoral body of the Rector a motion of censure against the Rector, for serious and motivated reasons and in any case not before two years have passed from the beginning of the mandate.

5. In the event of premature termination of the mandate, for whatever reason, new elections will be held within two months. The duration of the mandate of the new Rector is understood to be for a period of six years starting from appointment.



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### Article 22 (Vice Rectors)

1. The Rector appoints, from among the IUSS full professors, a Vice Rector who assists him and takes on delegated responsibilities, and takes over from the Rector in case of absence or impediment. The Vice Rector has a mandate of three years and may be reappointed.
2. In relation to the operational requirements of the more important and complex areas of activity which could also include institutional representation functions, the Rector may appoint one or more vice rectors, from among the IUSS tenured professors, responsible for following the areas in question more closely, without prejudice to their managerial and organizational responsibilities.
3. The Rector may invite the Vice Rector and the delegated vice rectors to participate in the Academic Senate meetings, without the right to vote.

### Article 23 (Academic Senate)

1. The Academic Senate is the IUSS programming, management and governing body of teaching and research and it is responsible for the approval of the strategic orientation plan. It is responsible for the overall operations of IUSS and exercises all the powers that are delegated by university regulations, by this Statute and IUSS regulations, in accordance with the tasks entrusted to the other bodies by the following articles.

The Academic Senate also:

- a) approves the strategic orientation plan;
- b) expresses its opinion on the triennial programming plan;
- c) coordinates relations between the academic structures;
- d) decides on the advanced teaching initiatives, training, implementation, modification or suppression of doctoral courses, advanced degree courses and single-cycle Master's (that is, combined Bachelor's and Master's) degrees and first level and second level Master degrees, and continuing education advanced degree courses;
- e) approves the amendments to the Statute, after obtaining the opinion of the Board of Governors;
- f) approves and amends the Code of Ethics and the regulations referred to in Article 18;
- g) expresses its opinion on teaching and research collaboration agreements;
- h) expresses its opinion (compulsory) on calls, in respect of the compositions provided for in Article 18 of Law 240/2010;
- i) determines the number of student places and approves calls for application for undergraduate degree courses, doctoral degree courses, advanced degree courses and single-cycle Master's degree courses, and Master's degree courses for which calls are required;
- j) appoints the member of the Board of Governors for whom it is responsible;
- k) appoints the member of the Evaluation Committee;
- l) nominates members of the Advisory Board;
- m) nominates members of the Disciplinary Board;
- n) deliberates upon the Rector's proposal, sanctions for violations of the Code of Ethics for which the Disciplinary Board is not responsible;

2. The Academic Senate is composed of:



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- the IUSS Rector;
- the Head of the Department of Humanities and Life Sciences, elected by the respective Department Council;
- the Head of the Department of Science, Technology and Society, elected by the respective Department Council;
- four representatives of tenured IUSS full and associate professors and researchers, elected from among the professors and researchers themselves;
- a representative of the technical and administrative staff, elected from among the staff itself;
- a representative of the Board of Colleges, elected from among the Board itself;
- two IUSS student representatives, one elected by the students of undergraduate courses from among themselves and one elected by the students enrolled in doctoral courses from among themselves.

#### Article 24 (the Federated Board of Governors )

1. Within the context of the Federation, pursuant to Article 3 of Law no. 240/2010, Ministerial Decree no. 635 of 8 August 2016 and Ministerial Decree no. 264 of 12 May 2017, the joint IUSS and other federated universities Board of Governors is constituted.

2. The Board of Governors is made up of nine members:

a) the Rector of IUSS

b) the Rector of Scuola Sant'Anna;

c) the Director of the Scuola Normale;

d) three external advisers of the federated universities. Each adviser is appointed by the Academic Senate of the respective federated university, upon proposal by the respective rector/director, either Italian or foreign with proven competence in the field of management, that is, high-level professional experience with the required scientific and cultural qualifications, who have not held positions at the federated universities for at least five years prior to taking up the position, for the entire duration of the same as well as for three years following the end of the same;

e) an IUSS student, elected from among the students in accordance with internal procedures;

f) a Scuola Sant'Anna student, elected from among the students in accordance with internal procedures;

g) a Scuola Normale student, elected from among the students in accordance with internal procedures.

3. The Board of Governors is constituted with a joint decree of the rectors/director of the federated universities and lasts for three years. If for any reason a member is absent, the new member will be identified from within the same category of membership in accordance with the procedures referred to in the previous paragraph and will remain in office until the original expiry of the mandate. Failure to identify one or more members does not prevent the regular constitution of the body. The term of office of the members referred to in d) is three years and is renewable once; the term of office of the members referred to in e), f) and g) is two years and is renewable once. A meeting of the Board of Governors is validly constituted with the presence of at least six members.



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4. At its first meeting the Board of Governors will elect from among the three Governors, as referred to in point d), the President of the Board of Governors, without prejudice to that foreseen in Article 58 in the initial application phase. If the Chairman has not been identified, is no longer in the position or is unable to take up the position for any reason, his functions will be carried out by the longest standing rector/director. The President of the Board of Governors chairs the meetings and decisions are taken by a majority of those present, in case of parity the President will have the casting vote. Meetings are attended by the Governors/secretary general of the federated universities, for the carrying out of functions for which they are responsible regarding their university and minute taking.
5. The Board of Governors will meet every six months, on a day agreed upon by the President and the rectors/director of the federated universities. The Board is also convened upon written and justified request to the President of the Board of at least four members.
6. The meetings of the Board of Governors may be held online, through means common to the federated universities; in this case, the meeting will be deemed to have been held in the place where the President of the Board of Governors is present.
7. One or more members of the Joint Board of Statutory Auditors will attend the meetings of the Board of Governors, with the right to insert comments in the minutes. In addition, the President may invite parties pertaining to one of the federated universities, or other parties relevant to the topics to be discussed, to participate in the discussion before the relevant resolution.
8. The Governors referred to in paragraph 2 d), e), f) and g) who are absent without justification at three consecutive meetings will be declared to no longer be Governors, enforceable with the joint signatures of the rectors/director of the federated universities.

#### Article 25 (Functions of the Federated Board of Governors )

1. The Federated Board of Governors is the governing body of IUSS and the other federated universities. It performs the financial, asset and staff planning functions, guaranteeing the financial sustainability of the activities of each of the federated universities.
2. In particular, the Board of Governors is responsible for:
  - a) outlining the strategic coordination of the federated activities of the three institutions, proposing the adoption of measures for this purpose to the Academic Senates of IUSS and the other federated universities;
  - b) expressing an opinion on the amendments to the Statute;
  - c) approving the administrative, financial and accounting regulations, and other regulations for which the Academic Senate is not responsible;
  - d) expressing an opinion on the regulations for which the Academic Senate is responsible, and the Code of Ethics;
  - e) upon proposal by the Rector and after obtaining the opinion of the Academic Senate – for the aspects for which it is responsible – approving the annual and triennial budgets, the final accounts and the triennial programming document and forwarding a copy of the annual and triennial budgets and the final accounts to the ministries responsible;
  - f) conferring the post of Head of the Administration, upon proposal of the Rector, having obtained the opinion of the Academic Senate, determining the relative financial remuneration in accordance with the relevant Italian legislation;





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- g) exercising disciplinary authority regarding professors and researchers, pursuant to Article 10, paragraph 4 of Law no. 240/2010;
- h) approving staff requirements and, as regards funding and staffing levels, the proposals for employing professors and researchers formulated by the Academic Senate;
- i) approving the proposals of the Rector for the stipulation of teaching contracts pursuant to Article 23, paragraph 3 of Law no. 240/2010 and determining the relative remuneration;
- j) deliberating on the financial sustainability of the decisions of the Academic Senate to institute, activate, modify or cancel specialization and doctoral degree courses, advanced degree courses and first and second level Master's degrees, advanced and continuing training, as well as the other courses of study provided by this Statute;
- k) deliberating on the financial sustainability of the decisions of the Academic Senate, having sort the opinion of the Head of the Administration, to institute, activate, modify or cancel teaching, scientific and research support structures and offices provided for in this Statute;
- l) deliberating, upon proposal of the Academic Senate, the constitution of or participation in foundations, consortia, companies and associations;
- m) deliberating, upon proposal of the Academic Senate, on agreements, conventions and protocols of understanding of general interest or collaborations that foresee expenses of a financial nature, as well as actions related to property rights on immovable property;
- n) appointing members of the Federated Federated Board of Auditors and Federated Evaluation Committee, as envisaged by the regulations in force, and deciding on their remuneration;
- o) deliberating guidelines, after obtaining the opinion of the Academic Senate, relative to the overall management and administration services, material resources and technical, administrative and management staff;
- p) adopting programming and general planning activities that are not the responsibility of the Academic Senate;
- q) defining the general criteria regarding financial assistance to third parties and determination of rates, fees and similar charges payable by third parties;
- r) deliberating, after obtaining the opinion of the Academic Senate, integrative collective agreements for technical and administrative staff;
- s) identifying the positions for which to provide remuneration and determining the amount;
- t) determining and distributing among the federated universities the costs of the remuneration for the members of the Federated Federated Board of Auditors and the Federated Evaluation Committee, as well as the fees for the members of the Board of Governors who are not entitled to receive a salary;
- u) carrying out any other function that is assigned to it by law and the Statute.

#### Article 26 (Head of the Administration)

1. The Head of the Administration's position is assigned to a highly qualified professional with proven managerial experience.
2. The Head of the Administration, on the basis of the guidelines provided by the Board of Governors, is responsible for the overall management and organization of services, equipment and IUSS technical and administrative staff, ensuring effectiveness, efficiency and transparency of





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administrative procedures. The General Director assists the Rector in the preparation of the annual and triennial budgets and the annual accounts.

3. The Head of the Administration is appointed by the Board of Governors, on the recommendation of the Rector, after having consulting the Academic Senate. The Head of the Administration has a fixed-term employment contract regulated by private law. The duration of the contract is established at the time of appointment, will not be for more than 4 years and is renewable once.

4. At the end of each financial year, the Head of the Administration will submit a report on the activities carried out to the Board of Governors, also for the purposes of the release of performance-based funding.

#### Article 27 (Federated Evaluation Committee)

1. The Federated Evaluation Committee is the governing body of IUSS and the other federated universities, which provides for the internal assessment of the administration of the teaching and research activities, ensuring the proper use of public resources, the productivity of research and teaching, and administrative impartiality and performance, by means of a comparative analysis of costs and returns.

2. The Evaluation Committee is composed of seven members, of which:

a) three are appointed – one from each of the Academic Senates of the federated universities – from among scholars and experts in evaluation in the academic field;

b) three are appointed – one from each of the rectors/director of the federated universities – from among experts in evaluation, including non-academics, who do not hold positions at the federated universities; of these the rectors/director select a name for the role of President;

c) a student of the federated universities, according to a principle of biennial rotation; the student is identified with procedures foreseen in the internal regulations of each federated university.

3. The members of the Committee must not hold a position at the federated universities nor hold public elected positions or positions in political parties or trade unions or have ongoing relations of cooperation or consultation with these organizations, that is, have held similar positions or have had similar relationships in the three years preceding the designation.

4. The Committee is appointed by the Board of Governors, upon proposal by the rectors/director of the federated universities and remains in office for four years, renewable once. The position of the member referred to in point c) of paragraph two lasts two academic years and lapses if he is no longer, even temporarily, a student of the relative federated university, pursuant to the laws in force at the time. That foreseen by the Article 2 paragraph 1 points q) and r) of Law no. 240/2010 applies to the members of the Committee.

5. The Committee works with the bodies responsible under Italian law and in respect of the characteristics of the federated universities, which fully guarantee the means necessary for the Committee's operation as well as access to the data and information required to carry out its duties, in compliance with confidentiality legislation.



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### Article 28 (Federated Board of Auditors)

1. The Federated Board of Auditors is the governing body of IUSS and the other federated universities that provides confirmation of administrative and accounting management regularity.

2. The Federated Board of Auditors is composed of:

- the President, chosen by the rectors/director from among court administrators and accountants and government legal advisers;
- a member and a deputy member appointed by the Ministry of Economy and Finance;
- a member and a deputy member appointed by the Ministry of Education, Universities and Research.

At least two members of the Board must be enrolled on the Register of Statutory Auditors, except as provided for by the legislation in force.

3. The Federated Board of Auditors is appointed by the Board of Governors, upon proposal by the rectors/director of the federated universities and remains in office for four years, renewable once.

### Article 29 (Board of Colleges)

1. In order to provide a strong institutional link between IUSS and the university colleges pursuant to Article 7, paragraph 2, the Board of Colleges is instituted, with advisory and consulting functions assigned by the Academic Senate.

2. The Board of Colleges provides opinions on the following topics:

- a) notifications for calls for applications and the criteria for admission to undergraduate courses;
- b) expulsion measures for individual students from undergraduate courses;
- c) amendments to the Statute;
- d) amendments to the IUSS general regulations;
- f) participation of other colleges on the Board of Colleges;

The Board of Colleges may be consulted by the Rector of IUSS on any matter on the agenda of the meetings of the governing bodies.

3. The Board of Colleges makes proposals to the IUSS bodies regarding:

- a) teaching activities;
- b) international activities.

4. The Board of Colleges is composed of the director or rector of each of the Pavia university colleges and the Director of EDiSU. The Rector or Vice Rector of IUSS is on the Board of Colleges.

5. The Board of Colleges is chaired by one of the representatives of the colleges. The President remains in office for three years and cannot be re-elected immediately.

6. The Board of Colleges elects its own representative to the Academic Senate.

7. The Board of Colleges proposes to the Academic Senate the appointment of a member of the Advisory Board.

### Article 30 (Advisory Board)



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1. The Advisory Board advises the Academic Senate on strategic development issues. In particular, it has advisory functions aimed at the identification of strategic lines of development in science and training, the consolidation of relations with the business world and institutions, as well as international relations designed to encourage research and the mobility of teachers and students.
2. The Advisory Board is composed of at least five highly qualified people, not employed by IUSS, who have been recognized for their achievements and whose experience could be useful to IUSS's external relations, also in identifying new sources of funding for teaching and research activities.
3. A member is proposed by the Board of Colleges pursuant to Article 29, a member is proposed by the Rector of the University of Pavia and the other members are proposed by the Rector or by at least three members of the Academic Senate.
4. The members of the Advisory Board remain in office for four years and carry out their activities free of charge.

#### **TITLE IV**

#### **TEACHING AND RESEARCH, MANAGEMENT AND SERVICE STRUCTURES**

##### Article 31 (Academic structures)

1. The academic facilities referred to in Article 1 of this Statute are structures through which IUSS teaching activities and scientific research take place.
2. The offices and bodies of the academic structure include:
  - a) the Head of Department;
  - b) the department councils.

##### Article 32 (The Heads of Department)

1. Heads of Department represent their university and encourage and coordinate teaching and scientific activities, supervise the daily operations of the same and ensure the implementation of the decisions of the Department Council. They convene and preside over the respective boards and transmit their proposals and indications to the governing bodies.
2. The Heads of Department are elected by the respective Department Council, by an absolute majority of the members, usually from among the full professors, or the associate professors if necessary, and are employed on a full-time basis.
3. The Heads of Department are appointed by decree by the Rector, holding office for three academic years and they may not remain in office for more than two consecutive terms.
4. Each Head of Department, having consulted the Department Council, may appoint a Deputy Head of Department.
5. The Heads of Department may be paid a fee, which is determined by the Board of Governors.

##### Article 33 (The Department councils)

1. The department councils are composed of:
  - a) the Head of Department;
  - b) the full and associate professors of the Department;



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- c) IUSS part-time adjunct and contract professors pursuant to Article 6 paragraph 11;
- d) a minimum of one to a maximum of four researchers;
- e) a minimum of two to a maximum of four student representatives of the Department, corresponding to at least 15% of the members, of which at least one student from the undergraduate courses and at least one student from the doctoral courses.

The mandate of the researchers referred to in d) is two academic years; the term of office of the representatives referred to in e) is two years; the total number of members referred to in d) and e) is determined as half the number of full and associate professors in the Department, rounded down; this number is divided between the two components, in the case of an odd number the extra one is attributed to the students.

2. The election method is governed by a special regulation approved by the Academic Senate.

3. If for any reason an elected member leaves or loses the qualification foreseen for his election, he is automatically replaced by the first non-elected member. Failure to elect one or more members does not prevent the regular constitution of the Department Council. The quorum is constituted by the absolute majority of the members referred to in the first paragraph, letter b).

4. The Department Council is convened by the Head of Department whenever he deems it to be necessary or upon the request of at least one third of the members, and in any case at least four times in an academic year. The Head of Department may, when he considers it to be expedient, extend participation to all the researchers in the Department. In this case the researchers participate without voting rights – excluding those referred to in d).

5. The department councils perform the following functions:

- a) organize teaching activities;
- b) organize activities for the verification of student skills;
- c) organize research activities in the various scientific fields relevant to the respective Department;
- d) entrust professors and researchers with the task of teaching students, including orientation and tutorship, taking into account the peculiarities of the IUSS training model, in accordance with the modalities defined by a special regulation approved by the Academic Senate and the deliberations of the Academic Senate.

6. The department councils provide opinions, where required, relating to teaching and research activities and develop the teaching programme for the academic year, before forwarding it to the Academic Senate for approval.

7. The department councils decide on: study plans; the coordination and management of courses in accordance with the teaching programme approved by the Academic Senate; student requests to enrol at a university other than Pavia with which a specific agreement has been made; student requests for the suspension of teaching activities and participation in study and research activities not held on the IUSS campus; setting up of tutoring and courses supplementary to those followed by IUSS students at the university; admission to Ph.D. theses defence. All decisions must be in accordance with the principles established by the Academic Senate and, with regard to financial compatibility, by the Federated Board of Governors.

8. Department councils provide opinions to the Academic Senate on: calls for full and associate professors and researchers or modifications to their scientific fields; measures relating to professors and researchers; stipulation of teaching contracts; conferral of honorary doctorates.



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9. With regard to the provision of the opinions referred to in the preceding paragraph, the composition of the Department Council is restricted to full professors only for calls for full professors and for measures relating to full professors; to full and associate professors only for calls for associate professors and researchers and measures relating to associate professors for the stipulation of teaching contracts, to professors and researchers only for measures relating to researchers and for the conferral of honorary doctorates.

10 Department councils also advise and make proposals on: scientific and teaching agreements and collaborations; establishment of research centres and laboratories and appointment of the respective managers; allocation or substitution of courses or modules; recruitment of staff or mother-tongue linguists.

11. The Head of Department has the right to invite to parties who participate in IUSS teaching and research activities council meetings, without the right to vote.

#### Article 34 Federated Departments

Within the context of the Federation, the Board of Governors, after having sort the opinion of the Academic Senate, may establish, including on an experimental basis, other academic structures called Federated Departments.

#### Article 35 (Students and Professors Committee)

1. A Students and Professors Committee is established, composed of at least four students and four teachers, presided over by the Rector or the Vice Rector. This Committee may express opinions on the academic structures.

2. The above-mentioned Committee, as provided by Law no. 240/2010, is responsible for monitoring the teaching activities and the quality of teaching as well as the services provided to the students by the professors and researchers; it also formulates opinions on the activation and suppression of courses of study.

3. The functioning of the Committee is defined in a special regulation approved by the Academic Senate.

#### Article 36 (Council of Teachers)

1. The Council of Teachers is composed of all the IUSS tenured professors. It is convened and chaired by the Rector to hear their opinion on topics of general interest to IUSS, and in any case, at least twice in an academic year.

2. The Rector may invite representatives of Italian and international research centres and institutions and representatives of the socio-economic system to discuss specific issues of a strategic nature.

#### Article 37 (Research Centres and Laboratories)

1. Upon the request of the Academic Senate, acquired the opinion of the competent Department Council, the Board of Governors establishes research centres and laboratories with the primary goals of promoting the development of research, coordinate and promote scientific activity, and integrate study and training programmes. Research centres and laboratories are the focus of IUSS scientific activities and may be activated in collaboration with other higher education and research



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institutions. Centres and laboratories organize their activities within the framework of the relevant Department. The Academic Senate may also authorize the establishment of research units constituted for a defined period of time, for the development of long-term projects in specific sectors.

2. Research centres and units are subject to verification and periodic confirmation by the Board of Governors, after having consulted the Academic Senate.

3. The structure, components and operation of such centres and laboratories are governed by a special regulation approved by the Board of Governors.

#### Article 38 (Support Centres)

1. The Board of Governors decides on the establishment of support centres, including at the federated universities, for the carrying out of functions that are particularly complex and of interest to teaching and research and its promotion, and administrative structures as well as the management and use of equipment shared with other teaching and research structures.

2. The structure, components and operation of such centres and laboratories are governed by a special regulation approved by the Board of Governors.

### **TITLE V**

#### **TEACHING AND TRAINING ACTIVITIES**

#### Article 39 (Academic Year)

In accordance with the regulations in force, the academic year begins on 1st October and ends on 30th September of the following year.

#### Article 40 (Undergraduate Courses)

1. Undergraduate courses have the same duration as the corresponding degree courses, advanced degree courses or single-cycle degree courses activated by the universities at which the students of undergraduate courses are enrolled.

2. Undergraduate courses aim to enrich and broaden the study programme followed by university students. Undergraduate courses may be held in the life sciences, social sciences, biomedical sciences, natural sciences, mathematics and science and technology.

3. Admission to IUSS undergraduate courses is through calls for applications, solely on the basis of merit.

4. Academic regulations govern the programming of the academic commitments of students in order to ensure the high level of their studies with reference to the courses at the university in which they are enrolled and IUSS training activities.

5. Degrees constitute qualifications that are assessed for admission to the advanced degree courses organized by IUSS.

6. Undergraduate students are usually university college students, and exceptions to this rule are specified in the IUSS academic regulations.





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#### Article 41 (Prizes and Financial Assistance for Undergraduate Students)

1. IUSS, in accordance with that envisaged in Articles 3 and 34 of the Constitution of the Italian Republic, operates in such a way as to guarantee the right to study, ensuring that commitment and merit are recognized and valued. In view of this, IUSS aims to achieve entirely free university studies for its undergraduate students.
2. Undergraduate students, subject to budgetary availability, receive a grant, the amount of which is fixed by the Board of Governors. The grant or other forms of assistance are intended to cover the cost, entirely or partially, of the tuition fees and college expenses.
3. The grant referred to in the above paragraph is subject, for tax purposes, to the applicable legislation regarding scholarships awarded by universities and regional authorities.

#### Article 42 (Doctoral Courses)

1. Doctoral courses are intended to train young researchers, with an international and interdisciplinary approach, offering them opportunities for in-depth theoretical and methodological study through advanced search.
2. The courses last not less than three years. Upon completion of the courses, IUSS confers a research doctorate degree (Ph.D.)
3. The Ph.D. courses may be held solely by IUSS or within the framework of appropriate agreements or consortia with public or private parties that carry out research activities, Italian or foreign, with the possibility of conferring multiple or joint qualifications with the appropriate parties.
4. Academic regulations for courses govern their academic and scientific organization, the promotion of students to subsequent years and the admission procedures for the viva, for the attainment of the degree.

#### Article 43 (Master's Degree Courses and Single-cycle Master's Degree Courses)

1. The Master's degree courses referred to in Article 4, paragraph 2 a) of this Statute, established with at least one of the federated universities and/or with at least one Italian or foreign university, through the stipulation of appropriate agreements, aim to ensure innovative advanced training and/or training with specific interdisciplinary connotations. In the agreement to be stipulated with other universities for the institution and implementation of Master's degree courses the detailed procedural and implementation regulations necessary to ensure full and functional inter-university collaboration are defined.
2. The academic regulations provide for the admission procedures, the teaching framework and anything else useful to ensure the high level of training activities and the learning process of the students.
3. In the agreement to be stipulated with other universities for the institution and implementation of Master's degree courses the detailed procedural and implementation regulations necessary to ensure full and functional inter-university collaboration will be defined.





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#### Article 44 (First and Second Level Master's Degree Courses)

1. First and second level Master's degrees, which last not less than twelve months, are intended to provide high-level specialization in sectors of particular interest to the skilled labour market.
2. The academic regulations govern the basic organization of courses and internships, the requirements for admission and conditions for attainment of the qualification.

#### Article 45 (Other Training Courses)

1. IUSS may set up other advanced courses and training courses, short courses and workshops in collaboration with Italian and foreign universities and/or other public or private parties.
2. IUSS may establish advanced courses and training and refresher courses for secondary school teachers or other professions, including in collaboration with Italian and foreign universities and/or other public or private parties, on the basis of specific agreements.

#### Article 46 (Conferral of Degrees)

1. The following qualifications:

- a) degrees
- b) three-year Bachelor's degrees
- c) two-year Master's degrees

are issued to students who have successfully completed the degree courses and passed the final exams in accordance with the terms and conditions foreseen in the academic regulations.

2. An advanced joint degree with at least one of the federated universities and/or with at least one Italian or foreign university is issued to students who have completed the relevant course of study pursuant to Article 43 of this Statute.

3. A Ph.D., as defined in Article 4 of Law no. 210 of 3 July 1998, is issued to students who have completed the relevant Ph.D. course, within the meaning of Article 42 of this Statute.

4. A first or second level Master's is issued to students who have successfully completed the relevant course of study.

5. The issuing of degrees foreseen in Article 45 of this Statute will be governed by the regulations, in accordance with the legislation in force.

#### Article 47 (Honorary Ph.D.)

1. IUSS may confer an honorary doctorate (Ph.D.) on people of renown. The relative deliberation is made by the Academic Senate, in a closed meeting of full and associate professors, acting on a proposal of the relevant Department Council; it must be adopted by a majority of two thirds of the members and approved by the Minister of Education, Universities and Research.

### **TITLE VI**

### **STUDENTS**

#### Article 48 (Allievi)

1. Undergraduate and Ph. D. students attending IUSS's courses are defined "Allievi".



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#### Article 49 (Student Places)

1. The Academic Senate determines the number of student places for each academic year, and approves the relevant public calls for applications for the undergraduate and postgraduate courses, after verification of the financial situation by the Board of Governors.
2. The criteria and procedures for admission to courses are established by the academic regulations.

#### Article 50 (The Right to Study and the Integration of Graduates into the Workplace)

1. IUSS uses tutorships to allow students full academic participation, starting out in scientific research and the acquisition of direct experiences to facilitate their entry into employment and the continuation of their studies. To this end IUSS provides scholarships for periods of training at bodies or institutions, public or private, in Italy or abroad.
2. IUSS promotes the part-time collaboration of students in the management of activities related to the services it provides.
3. IUSS promotes initiatives for the insertion of students in the workplace.

#### Article 50 bis (Student's Union)

1. Undergraduate and doctoral students are represented by the Student's Union. The IUSS Student's Union may be convened even by just one of its members. It meets and works on the basis of that established with a special regulation approved by the Academic Senate.

### **TITLE VII**

#### **ADMINISTRATION/STAFF**

#### Article 51 (Administration)

1. The administration of IUSS activities and structures is based on the administration principles referred to in Article 14.
2. IUSS administrative and accounting activities are based on the calendar year.

#### Article 52 (Staff)

1. IUSS plans staff requirement (professors, researchers, managers and technical and administrative staff) with a triennial programme, which is revised annually.
2. IUSS, in pursuing its institutional objectives, avails itself of tenured professors and researchers, including with dual affiliation, through all forms of academic mobility and with federated research bodies and universities. IUSS also uses lecturers and experts, Italian or foreign, including from research institutes, called upon to work on specific research or teaching activities, as defined by the relevant legislation in force and IUSS regulations.
3. To ensure the provision of administration services and the required technical and logistical facilities, IUSS may use external collaborators, in accordance with procedures foreseen by the law.

#### Article 53 (Managers)



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1. Managers carry out, for the areas for which they are responsible and in accordance with the Head of the Administration's indications, programmes decided upon by the academic bodies. They organize their own work independently within the structures entrusted to them for the achievement of the objectives assigned and for which they are responsible.
2. Managerial positions may be allocated either to IUSS managers or through a fixed-term contract to parties of particular and proven professional ability, pursuant to Article 19 of Legislative Decree no. 165/2001. The positions last for not more than four years and are renewable.
3. The revocation of positions is arranged, stating the Head of the Administration's reasons, if a dispute is raised by the parties concerned, due to serious irregularities or inefficiency in the performance of their duties.
4. The Board of Governors, in accordance with the collective agreements for managerial positions, defines the remuneration for these positions.

#### Article 54 (Training and Refresher Courses)

1. IUSS promotes the training and professional advancement of the technical and administrative staff.
2. IUSS promotes and supports the professional advancement of its staff. To this end IUSS promotes internal training programmes and organizes specialization and refresher courses, and encourages participation in external initiatives.

### **TITLE VIII**

#### **FINAL, COMMON AND TRANSITIONAL MEASURES**

#### Article 55 (Disciplinary Board)

1. The Disciplinary Board is responsible for carrying out the preliminary phase of disciplinary proceedings and expressing a final opinion in this regard.
2. It operates in accordance with respect for the principle of hearing both sides and acting as an amicable compositor.
3. Participation on the Board does not give rise to the payment of royalties, fees, allowances or reimbursement of expenses.
4. The Board is composed of three full-time full university professors appointed by the Board of Governors.
5. The Academic Senate upon the request of the Rector, appoints the members of the Disciplinary Board; the members remain in office for four years and are renewable immediately only once.

#### Article 56 (Code of Ethics).

1. The Code of Ethics determines the fundamental values of IUSS and promotes recognition and respect for individual rights, combating all forms of discrimination and abuse. It establishes the IUSS code of conduct, by moderating in cases of conflicts of interest or intellectual property.
2. Where a breach of the Code of Ethics does not fall under the responsibility of the Disciplinary Board, the Academic Senate decides upon the initiative and recommendation of the Rector.

The Academic Senate may close the case or impose one or more of the following sanctions:



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- a) private reprimand;
- b) public reprimand;
- c) termination and/or exclusion for a period of up to three academic years, from bodies, committees and other positions;
- d) exclusion, for a period of up to three academic years, from the allocation of internal research funds or financial contributions made through IUSS.

#### Article 57 (Committee for Equal Opportunities)

1. The Equal Opportunities Committee ensures the well being of workers, combats discrimination and supports IUSS in ensuring a working environment based on organizational welfare, opposing all forms of discrimination and physical, moral or psychological violence against workers, including bullying.
2. The Committee is joint and has the same number of trade union organization representatives and IUSS representatives, chosen from among the teaching staff, researchers and the technical and administrative staff, in order to ensure equal overall representation. The IUSS Academic Senate appoints the President of the Committee and members remain in office for four years. Appointments may be renewed once.
3. In order to promote greater protection of individuals and groups from all forms of discrimination, the Committee has two representatives selected among the research fellows and students. It formulates plans for actions in favour of female and male workers and female and male students in order to promote equal opportunities. It tackles issues of equal opportunities at all levels involving students and staff, both with open-ended and fixed-term contracts.
4. The mode of operation of the Equal Opportunities Committee is defined with a special internal regulation.
5. The Chairmen of the Equal Opportunities Committee of the federated universities may agree on positive actions of common interest and specific training activities aimed at enhancing the welfare of workers and against discrimination of any kind.

#### Article 58 (Temporary, Common and Final Provisions)

1. In applying the provisions of this Statute, the Federated Board of Governors is composed of:
  - a) the three rectors/director pro tempore of the federated universities;
  - b) the three external advisers, who the federated universities will designate within 45 days of the date of entry into force of this Statute;
  - c) the two student representatives of the IUSS-Sant'Anna Board of Governors will remain in office until the election of two new student representatives of IUSS and Sant'Anna;
  - d) the Scuola Normale student representative on the Board, selected from the same by the Student Union, remains in office until the election of the new Scuola Normale student representative.
2. The nomination of the members of the Federated Evaluation Committee and of the members of the Federated Board of Auditors will be carried out within ninety days of the constitution of the Federated Board of Governors. Until the establishment of the new Federated



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Federated Board of Auditors and the new Federated Evaluation Committee, the existing bodies will remain in office.

3. The members of the Academic Senate in office at the time of the entry into force of this Statute will lapse at the time of the constitution of the body in the form foreseen in Article 23.

4. Activation of the advanced scientific degree courses with at least one of the federated universities foreseen in Article 4, paragraph 2 a), Article 43, paragraph 1 and Article 46 paragraph 2 is upon condition of the continuing existence of the Federation and provision for this in the implementing decree referred to in Article 1 paragraph 2 of Law 240/2010.

5. The Federated Evaluation Committee (Article 27) and the Federated Federated Board of Auditors (Article 28) are constituted on a temporary basis, pending the completion of the procedures referred to in Article 3 paragraph 4 of Law 240/2010.

6. Three years after the date of the constitution of the Federated Board of Auditors, IUSS may decide to withdraw from the federation referred to in Article 1 paragraph 6 with reasoned decision given by the Academic Senate. The Rector, within thirty days of the date of the decision, will inform the Ministry of Education, Universities and Research, the other federated universities and the Federated Board of Governors. The Federated Board of Governors will approve within six months an implementation programme for withdrawal, taking account of current activities, and express its opinion on subsequent modifications to the Statute. Until the constitution of the new Board of Governors, Federated Board of Auditors and Evaluation Unit, each of these bodies will remain in office, as foreseen by this Statute.

#### Article 59 (Entry into Force and Amendments to the Statute)

1. The Statute enters into force on the 15th day following publication in the Official Journal of the Italian Republic.

2. The date this Statute enters into force the Statute issued with the Rector's decree no. 15 of 9 March 2015 is repealed.

3. Amendments to the Statute deliberated by the Academic Senate with an absolute majority of members are adopted by Rector's decree and enter into force on the 15th day following publication in the Official Journal of the Italian Republic, unless otherwise provided for in the decree adopted, in cases of particular urgency.